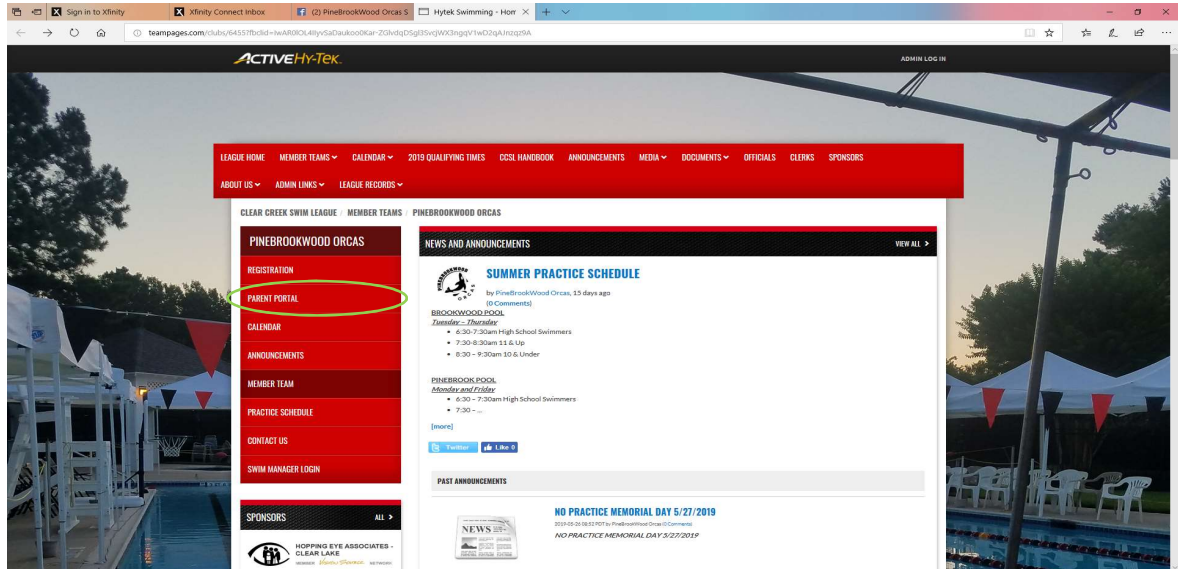
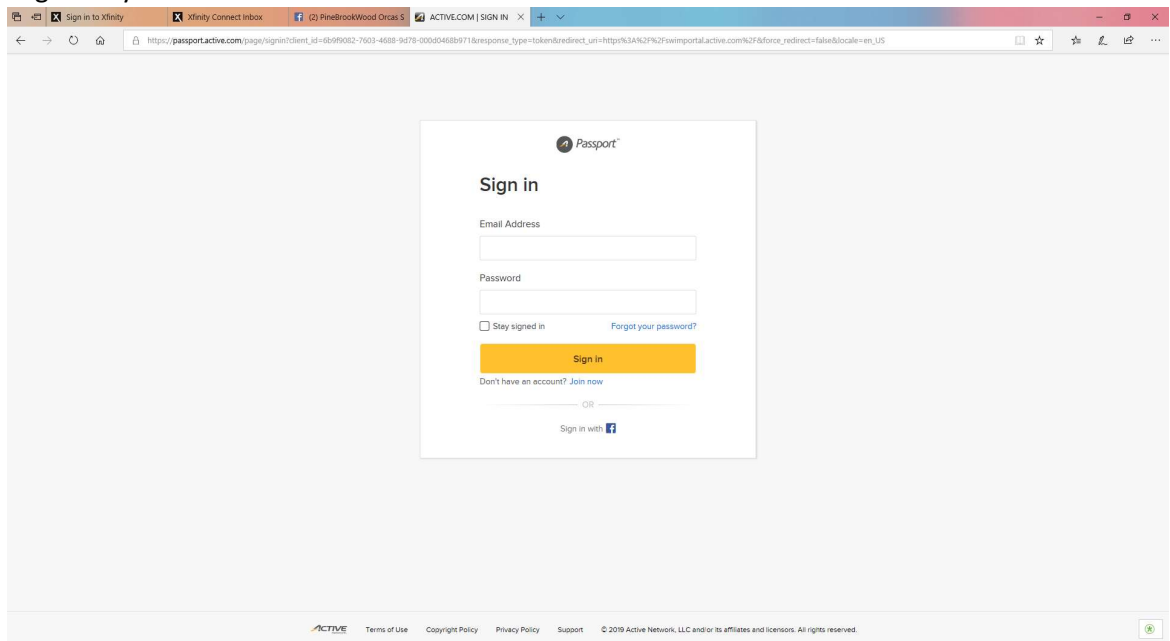


## How to Register for Service Hours/Volunteer Points

1. Go to <http://teampages.com/clubs/6455>
2. Click on **PARENT PORTAL**



3. Log into system



4. Locate the **VOLUNTEERING** section on the right hand side.

The screenshot shows the Active Swim portal for Pine Brook Wood Orcas. The top navigation bar includes links for HOME, ORDER HISTORY, SCHEDULE, and TEAM. The main content area is divided into two columns. The left column contains the team's name, dates (March 1, 2019 to August 1, 2019), location (2437 Bay Area Blvd #137 Houston, 77058), and a table with columns for Athletes, Entered in, and Actions. A red arrow points from the 'REGISTER ATHLETE' button to the 'VOLUNTEERING' section on the right. The right column contains sections for Account profile information, PAYMENT NOTIFICATIONS, and VOLUNTEERING. The VOLUNTEERING section shows 0 points completed of 5 required and a list of events to volunteer for.

5. Click on the Meet you wish to sign up for.

The screenshot shows the Active Swim portal for Pine Brook Wood Orcas. The top navigation bar includes links for HOME, ORDER HISTORY, SCHEDULE, and TEAM. The main content area is divided into two columns. The left column contains the team's name, dates (March 1, 2019 to August 1, 2019), location (2437 Bay Area Blvd #137 Houston, 77058), and a table with columns for Athletes, Entered in, and Actions. A red arrow points from the 'VOLUNTEERING' section to the 'MEET MOBILE UPGRADED' section on the right. The right column contains sections for Account profile information, PAYMENT NOTIFICATIONS, and VOLUNTEERING. The VOLUNTEERING section shows 0 points completed of 5 required and a list of events to volunteer for. The 'MEET MOBILE UPGRADED' section is highlighted with a red arrow.

6. See **OPEN JOBS**, read descriptions – click on the job you want and **REGISIER NOW**

The screenshot shows a web browser window with the URL <https://vmodul.active.com/responsive/eventGroups/1510001/jobs>. The page has a navigation bar with tabs: SELECT JOBS (active), SIGN IN, COMPLETE FORM, and REVIEW AND SUBMIT. The main heading is "SB Sharks v. Pinebrook Wood". Below it, a message says "Please select one or more jobs you want to volunteer for." There are three tabs: OPEN JOBS (active), FILLED JOBS, and ALL JOBS. A search bar is present with the placeholder "Search by job name". A "Sort by:" dropdown is set to "Date and Time (Ascending)". The job list shows three items:

Date	Job Name	Points
Jun 15 2019	<input type="checkbox"/> <b>Ready Area</b> 6/15/2019 7:45 a.m. - 6/15/2019 11:00 a.m. Organizes the swimmers by heats prior to sending them to blocks. End time for 2nd shift is approximate and will conclude at the end of the meet. Shift 1 covers events 1-40 and shift 2 covers events 41-80. Ashley Point Pool	0 Points
	<input type="checkbox"/> <b>Ready Area</b> 6/15/2019 10:30 a.m. - 6/15/2019 1:30 p.m. Organizes the swimmers by heats prior to sending them to blocks. End time for 2nd shift is approximate and will conclude at the end of the meet. Shift 1 covers events 1-40 and shift 2 covers events 41-80. Ashley Point Pool	0 Points
	<input type="checkbox"/> <b>Timer</b> 6/15/2019 10:30 a.m. - 6/15/2019 1:30 p.m. Time the swimmers as they race. Three timers per lane for the duration of the meet. Times are approximate. Shift 1: events 1-40, Shift 2: events 41-80.	0 Points

At the bottom, a summary bar shows "Job selected: 0", "Total points: 0", and a "Clear" button. A prominent yellow "REGISTER NOW" button is on the right.

7. Complete the form

The screenshot shows the "ACTIVE VOLUNTEER REGISTRATION" form. The navigation bar has tabs: SELECT JOBS, SIGN IN, COMPLETE FORM (active), and REVIEW AND SUBMIT. The page title is "Complete form".

**Select registrant**

☒ Myself, 18 or older [redacted] This is not you  
☐ Someone else, 18 or older  
☐ Someone else under 18

**Participant information**

\* First name [redacted]  
\* Last name [redacted]  
\* Date of birth [redacted] [redacted] [redacted]  
\* Gender ☒ Male ☐ Female  
Email address [redacted]  
\* Day phone [redacted]  
\* Country [redacted]  
\* Address [redacted]

8. Click on the waiver agreement, electronically sign and then click on review.

The screenshot shows a web browser window with the URL <https://vmodul.active.com/responsive/eventGroups/1510001/form?jobids=5148003>. The page contains a form for personal information, including fields for Country, Address, Address line 2, City (Houston), State (Texas), ZIP, and Mobile phone number. Below the form is a section titled "Waivers and agreements" with a checkbox for "I agree to the Active Agreement and Waiver." and an "Electronic signature" field. At the bottom right, there are two buttons: "START OVER" and "REVIEW". The footer includes the text "What's Your ACTIVE?" and "POWERED BY ACTIVE".

9. Confirm the job you signed up for and hit submit.

The screenshot shows a web browser window with the URL <https://vmodul.active.com/responsive/eventGroups/1510001/review>. The page displays a summary of the volunteer job, including fields for Participant name, Date of birth, Gender, Email address, Day phone, Contact address, and Mobile phone number. Below this, it shows the job title "Head Timer", the dates "6/15/2019 10:30 a.m. - 6/15/2019 1:30 p.m.", and the location "Ashley Point Pool". At the bottom right, there are two buttons: "START OVER" and "CONFIRM AND SUBMIT". The footer includes the text "What's Your ACTIVE?" and "POWERED BY ACTIVE".

10. You will get an email confirmation.

Questions?

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